

Stage Management Assistant – nhow Rotterdam

Who are we?

nhow is a unique lifestyle hotel concept located at the Wilhelminapier in Rotterdam. After Milan and Berlin, the third nhow hotel is dominating the skyline of Rotterdam. The hotel is located in 'De Rotterdam', a building designed by OMA/Rem Koolhaas. After the Grand Opening in March 2014 nhow became an international hotspot for guests, media, companies and lovers of art & architecture. The hotel is part of the NH Hotel Group, that operates almost 400 hotels in 30 countries across Europe, America and Africa.

Main tasks and responsibilities:

During this internship you will take an active part in the moving forward, the new ideas, and the fresh perspectives of Nhow Rotterdam. Explore the Nhow and show how your personality may contribute to the unique position of Trainee Management Assistant within our Management Team. Your tasks will be really variable and flexible. Some examples are HR, administration, operational and verify the operational tasks.

So, you are dedicated to have the unique opportunity to closely work together with our Management Team. You are proactive, curious and eager to learn. You are "breathing" the Nhow concept and you dare to be different, always with the aim to provide our guests of an extraordinary and unconventional experience.

Who you are?

As a Trainee Management Assistant you challenge yourself by always seeking for improvements, you have a key role in regards to the communication between our Management Team and the rest of the team. Your mission: to ensure every single stay is unique in its own way. Working on various projects gives you the chance to experience the Nhow in all its dimensions, the thing you enjoy most!

Knowledge and skills:

- Good communications skills
- Attention to detail & quality
- Excellent writing skills
- Flexible & stress-resistant
- Excellent performance in regards to ad-hoc challenges
- Good knowledge of Dutch and English language, German would be amazing!
- Can deal discrete with confidential information
- Affinity with the city of Rotterdam, art & architecture and hospitality