



## **Yays, You! Unlock your inner local**

Yays & Short Stay Group Support Office – Reservations Coordinator

Looking for not your average job? A great place to work and feel at home? Our young and dynamic team in an international growing company is searching for new colleagues!

At yays both employees and guests are becoming true residents unlocking the neighbourhood. We can offer you a great opportunity to learn and grow as the newest member of our sales and reservations team as reservations coordinator.

### **This is what you'll be doing:**

- Take and settle all incoming requests, booking questions, adjustments in bookings via different sales channels
- Being responsible for an efficient and correct administration process of all requests, bookings and invoices
- Maintaining a good relationship with accounts, relocation companies, partners and guest
- Taking care of any guest feedback coming in and being pro-active in handling these
- Organising property tours for clients
- Visit trade fairs related to the serviced apartment industry to represent the company
- No uniforms: casual-chic appearance, come as you are!

### **If you are Yays, you:**

- Are emphatic, caring, and curious
- Have a hands-on mentality, are responsible and proactive
- Are responsible, organised and able to work independently but loves to work in a team
- Are energetic and yourself!

**Awesome to have:**

- Full-time availability (40 hours + some Friday afternoon drinks)
- College or bachelor's degree preferably in hospitality direction
- Fluent in Dutch, English and French (written and verbal)
- Living in or around Amsterdam

**Yays Concierged Boutique Apartments**

Yays is a game-changer that stands out in the hospitality industry for leisure and business travellers, and everything in between. At Yays Concierged Boutique Apartments guests become residents, discover hidden neighbourhood treasures and experience what it's like to live like a local.

Yays' mission is to provide each guest with a unique experience and to ensure they feel at home. We strive to achieve the same experience for our employees.

Yays currently operates from several locations in Amsterdam and Barcelona, and there's more to come! Yays is expanding and has the ambition to operate in five European cities within the next 5 years. Be part of this and see more locations open in Paris, Antwerp and Amsterdam between 2020 and 2021!

**Short Stay Group**

In 2014 the Yays brand was launched by Short Stay Group (SSG), one of the biggest serviced apartment providers in Europe. SSG manages over 500 serviced apartments for short and long stay in Amsterdam, Paris and Barcelona. SSG believes strongly in making guests feel at home.

**What is in it for you?**

- Free and discounted stays
- Working in a small young team
- Flat hierarchy, quick decision-making and lots of room to make an impact
- Lots of freedom to bring your own personality to the Yays concept

**Does this sound like you?**

Send your motivation letter and CV to [work@yays.com](mailto:work@yays.com).

Any questions? Please contact us by above e-mail or call +31 20 344 9005.