

Meetings & Events Consultant *as Independent Contractor*

WHAT IS ON YOUR DREAM CAREER CHECKLIST?

- ✓ CHOOSE WHERE YOU WORK
- ✓ UNLIMITED EARNING POTENTIAL
- ✓ WORK-LIFE BALANCE
- ✓ WORK WITH CLIENTS YOU CHOOSE
- ✓ BE YOUR OWN BOSS
- ✓ MENTORSHIP & EDUCATION

Join HelmsBriscoe's talented team of meeting and hospitality industry experts to check these items off your list and begin a new career adventure today!



COMPANY PROFILE

HelmsBriscoe – the Global Leader in Meeting Procurement - is looking for commercial and ambitious meeting professionals to provide meeting site selection services. For more than 32 years, HelmsBriscoe has been recognized as the highest volume purchasing company in the meetings and events industry.

BUSINESS ACTIVITIES

You will be the main point-of-contact to Corporate, Association and NGO Event Planners with the aim to source the best hotel or event location for their meeting, conference or incentive. As Meetings & Events Consultant (Associate), you:

- ✓ Select and present the most suitable venues
- ✓ Support the client in the decision-making-process
- ✓ Negotiate the best rates and conditions
- ✓ Review the contract on behalf of the client with the venue
- ✓ Recommend partners such as DMC's, event management companies, audio-visual suppliers

CANDIDATE PROFILE

Skills:

- ✓ Contract negotiations
- ✓ Commercial and administrative
- ✓ Strong sense for service
- ✓ Background in hotel sales, DMC, association or corporate event planning
- ✓ Fluent in English, any other language is a plus
- ✓ Autonomous way of working and team player

Personality:

- ✓ Entrepreneur at heart
- ✓ Eager to drive business, a go-getter
- ✓ Strong affection with meetings industry
- ✓ Relationship builder, networker

PROPOSAL

- ✓ Advanced technology to efficiently provide client solutions
- ✓ Permanent regional & local support
- ✓ Continuous learning & development opportunities
- ✓ Gross meeting spend 3,1 billion USD, 6,8 million room nights and 36.500 meetings annually
- ✓ Global network and support of 1.400 professionals in 60 countries
- ✓ Freedom of lifestyle
- ✓ Financial independence

HelmsBriscoe Associates are Independent Contractors are compensated by a fee based on performance (no salary). Interested candidates are invited to upload their resume and discover further benefits in joining our global network via [Join The Team](#).

